



Republic of the Philippines
Professional Regulation Commission
Manila

Resolution No. 2016- 995
Series of 2016

**REPEALING RESOLUTION NO. 2004-253 AND MODIFYING FOR THE PURPOSE THE
CURRENT FORM FOR THE PETITION TO REVERT TO THE USE OF MAIDEN NAME**

WHEREAS, under Section 7(e) of R.A. No. 8981 otherwise known as the *PRC Modernization Act of 2000*, the Commission is mandated “to admit the successful examinees to the practice of the profession or occupation and cause the entry of their names on its registry book and computerized database; issue certificates of registration/professional license, bearing the registrant’s name, picture, and registration number, signed by all the members of the Board concerned and the Chairperson, with the official seal of the Board and the Commission affixed thereto which certificate shall be the authority to practice; and at the option of the professional concerned, ministerially issue the professional identification card, to be used solely for the purpose of identification, upon payment of the appropriate amount”;

WHEREAS, Resolution No. 2004-253¹ citing Article 370 of the Civil Code allows reversion to the use of maiden name of a married woman by the submission of an affidavit averring the intent to revert, the petitioner’s preservation of her marital status in the absence of any Court decree annulling or voiding her marriage, her good faith in moving for reversion, and that there is no consequence of prejudice in the reversion, but without requiring any proof showing the final decree of annulment or declaration of nullity of marriage, a final decree recognizing foreign judgment, a death certificate, or a final decree of presumptive death;

WHEREAS, the reversion of a married woman to the use of her maiden name involves an issue of status which the regular courts, and not the Professional Regulation Commission, has jurisdiction to take cognizance of under the provisions of the Family Code and the New Civil Code;

WHEREAS, in the case of *Remo v. Secretary of Foreign Affairs*², the Supreme Court enunciated the policy of safeguarding the consistency of government documents and declared that unjustified changes in one’s name and identity in a passport will result in undue confusion and inconsistency in the records of passport holders. Thus, the Court held in *Remo* that for passport issuance purposes, a married woman, such as petitioner, whose marriage subsists, may not change her family name at will;

WHEREAS, the issuance of professional licenses and pertinent documents is impressed with public interest considering that the Commission is mandated under Section 7 (e) of R.A. No. 8981 to cause the entry of professionals’ names on its registry book and in its computerized database, as well as to issue certificates of registration signed by all the members of the Board concerned and the Chairperson, with the official seal of the Board and the Commission pursuant to its licensing functions;

WHEREAS, unjustified changes in the name of a married woman in documents emanating from the Commission may result in confusion and inconsistency in government-issued documents;

¹“Policy on the Reversion to the Use of Maiden Name.”

²G.R. No. 169202, March 5, 2010.

NOW THEREFORE, on motion duly seconded, the Commission **RESOLVED**, as it hereby **RESOLVES**, to repeal Resolution No. 2004-253 and to modify the current form for the Petition of Correction of Entries/Data by deleting item 8 thereof;

This Resolution shall take effect upon its approval.

29th day of July 2016 in the City of Manila.


TEOFILO S. PILANDO, JR.
Chairman


ANGELINE T. CHUA CHIACO
Commissioner


YOLANDA D. REYES
Commissioner

O-CH/O-COMI/O-COMII/O-ASCOM/D-LGL
TSP/ATCC/YDR/ATG/ER2/hpc/wpl



Professional Regulation Commission

PETITION FOR CHANGE OF REGISTERED NAME DUE TO MARRIAGE

(Please see reverse side for Requirements and Procedures)

I, _____ of legal age, married, born
on _____ at _____ and a resident of
(Date of birth) (Place of birth)

1 1/2 X 1 1/2
PICTURE

_____ do hereby apply for change of name due
(Permanent mailing address)

to marriage in the records of the Board for _____ and the Commission.

| Name to Appear (Profession) | | |
|-----------------------------|--------------------|-------------------|
| | FROM (Maiden Name) | TO (Married Name) |
| LAST NAME | | |
| FIRST NAME | | |
| MIDDLE NAME | | |

I took and passed the examination given by the Board in _____ and was
(Month and year)
registered as _____ with Registration Number _____ dated _____
and I got married to _____ at _____
(Husband's name) (Place of marriage)
on _____
(Date of marriage)

(A copy of Marriage Contract/Certificate of Marriage is herewith attached as Annex "A")

I DO HEREBY CERTIFY that the foregoing date and those in the attached Marriage Contract/
Certificate of Marriage are all true and correct of my own knowledge, and that any false declaration herein and
in the annex shall hold me liable for criminal/ administrative prosecution.

| | | |
|---------------------------------------|-------------------------|--|
| Date Accomplished | Signature (Maiden Name) | Signature (Married Name) |
| Affix Docs Stamp (WINDOW M) | Administering Officer: | |
| DO NOT FILL THIS PORTION VERIFICATION | | |
| (1) REGISTRATION DIVISION (WINDOW 27) | | (2) RECORDS SECTION (WINDOW H) |
| Registered Name: | | Name in the Master List |
| Profession | | Exam Taken/ Date/ Rating |
| Date of Birth | | Date of Birth Verified by: |
| Reg. No. | Reg. Date | CASH SECTION (payment of fees) |
| Last Year Paid: | Assessment of Fees | (a) STATUTORY FEE O.R NO. _____ Date _____ Amount Paid _____ |
| Verified by: | | (b) RENEWAL/ DUP. ID FEE O.R NO. _____ Date _____ |

**THIS FORM IS TO BE ACCOMPLISHED AND SIGNED BY THE PETITIONER
HERSELF AND TO BE SUBMITTED IN ONE COPY**

REQUIREMENTS:

1. Duly accomplished Petition Form that is notarized and under oath
2. Original and Photocopy of your Marriage Contract duly issued by the National Statistics Office
3. 2 pieces Passport-sized ID picture in white background with full name tag.
4. Statutory fee of P225.00
5. Metered documentary stamp
6. Photocopy of PRC ID

PROCEDURES:

1. Fill out this **Petition Form, and have it notarized.**
2. Proceed to **WINDOW 27, Registration Division** (Ground Floor, Main Bldg. for verification of your registered names and assessment of fees).
3. Proceed to any **Cashier Windows** for payment of fees.
4. Bring the documents to **Window H, Records Section**, (Ground Floor, Annex Bldg. for verification of Examination Records).
5. Go to the **Window M, Customer Service**, near Records Division for metered documentary stamp.
6. Submit duly accomplished Petition Form to the **REGULATIONS OFFICE**. (2nd Floor, Main Building). Petition Form should be accompanied with a Certified True Copy of your Certificate of Marriage in NSO security paper. **Should there be any discrepancy** on the entries of the Certificate of Marriage and verifications, submit a Certificate of Live Birth in NSO security paper.

REMINDERS:

- For those professionals applying for any **CORRECTION/S, REVERSION AND RE-MARRIAGE**, the **Petition for Correction of Data/Entry Form** shall be **accomplished**, please be advised to proceed directly to the **REGULATIONS OFFICE**, 2nd floor, Main Bldg. for assistance.
- Always bring the Original Copies of the required NSO documents for validation and further verification.
- You may visit the PRC Website (www.prc.gov.ph) for verification of your petition status, once amended, you may claim your PRC ID Card.



Professional Regulation Commission

PETITION FOR CORRECTION OF ENTRIES/DATA

THIS FORM IS NOT FOR SALE

TO BE ACCOMPLISHED PERSONALLY BY THE PETITIONER

1 1/2 x 1 1/2
PICTURE

I, _____, of legal age, married/single, born on _____ at _____, and a resident of _____, petitions for correction of entries/ data in the records of the Board of / for _____ and the Commission.

I took and passed the examination given by the Board in _____ and was registered as _____ (Month and year) with Registration Number _____ dated _____.

NAME TO APPEAR IN THE DATABASE AND ON THE IDENTIFICATION CARD

| PERSONAL DETAILS | FROM | TO |
|------------------|------|----|
| LAST NAME | | |
| FIRST NAME | | |
| MIDDLE NAME | | |
| DATE OF BIRTH | | |

The correction of data in the records of the Board and the Commission particularly refers to the:

- ☐ 1. Correction of Given Name / Middle Name / Surname from _____ to _____, in order to conform to the true and correct spelling of Given Name / Middle Name / Surname as registered in the City / Municipal Civil Registry of _____, as supported by all the following documents:
- ☐ a. Certificate of Live Birth in NSO security paper,
 - ☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
 - ☐ c. Personal Affidavit,
 - ☐ d. Photocopy of PRC ID
- ☐ 2. Correction of Given Name / Middle Name / Surname from _____ to _____, in order to conform to the Decision of the City / Municipal Civil Registry as affirmed by the Civil Registry General correcting the Given Name / Middle Name / Surname pursuant to R. A. No. 9048, as supported by all the following documents:
- ☐ a. Certificate of Live Birth in NSO security paper,
 - ☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
 - ☐ c. Personal Affidavit.
 - ☐ d. Photocopy of PRC ID
- ☐ 3. Correction of Date of Birth from _____ to _____, in order to conform to the true and correct date of birth as registered in the City / Municipal Civil Registry of _____, as supported by all the following documents:
- ☐ a. Certificate of Live Birth in NSO security paper,
 - ☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
 - ☐ c. Personal Affidavit.
 - ☐ d. Photocopy of PRC ID
- ☐ 4. Correction of Given Name / Middle Name / Surname from _____ to _____, in order to conform to the true and correct spelling of Given Name / Middle Name / Surname as registered in the City / Municipal Civil Registry of _____, and the Change of Surname from _____ to _____ by reason of Marriage to _____ on _____ in _____, as supported by all the following documents:
- ☐ a. Certificate of Live Birth in NSO security paper,
 - ☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
 - ☐ c. Personal Affidavit.
 - ☐ d. Photocopy of PRC ID

☐ 5. Correction of Given Name / Middle Name / Surname from _____ to _____, in order to conform to the Decision of the City / Municipal Civil Registry as affirmed by the Civil Registry General correcting the Given Name / Middle Name / Surname pursuant to R. A. No. 9048 and the Change of Surname from _____ to _____ by reason of Marriage to _____ on _____ in _____, as supported by all the following documents:

- ☐ a. Certificate of Live Birth in NSO security paper,
☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
☐ c. Personal Affidavit.
☐ d. Photocopy of PRC ID

☐ 6. Correction of Date of birth from _____ to _____, in order to conform to The true and correct date of birth as registered in the City / Municipal Civil Registry of _____, and the Change of Surname from _____ to _____ by reason of Marriage to _____ on _____ in _____, as supported by all the following documents:

- ☐ a. Certificate of Live Birth in NSO security paper,
☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
☐ c. Personal Affidavit.
☐ d. Photocopy of PRC ID

☐ 7. Reversion to the use of Maiden Name from _____ to _____ and her Legal Status from _____ to _____ due to Death of Spouse or Annulment of Marriage / Presumptive Death of Absent Spouse, as supported by all the following documents:

- ☐ a. Certificate of Live Birth in NSO security paper,
☐ b. Certificate of Death in NSO security paper (in case of death), or
☐ c. Certified True Copy of the Court's Decision (in case of annulment or presumptive death), or
☐ d. Certificate of Finality or Entry of Judgment (in case of annulment or presumptive death)
☐ e. Photocopy of PRC ID

☐ 8. Reversion to the use of Maiden Name from _____ to _____ in view of Arts. 364 and 370 of the New Civil Code, as supported by all the following documents:

- ☐ a. Certificate of Live Birth in NSO security paper,
☐ b. Certificate of Marriage in NSO security paper (for registered married names only),
☐ c. Personal Affidavit.
☐ d. Photocopy of PRC ID

☐ 9. Change of Married Name to another Married Name from _____ to _____, in view of Re-Marriage due to Death of former spouse or Annulment of Marriage / Presumptive Death of Absent Spouse, as supported by all the following documents:

- ☐ a. Certificate of Live Birth in NSO security paper and
☐ b. Certificate of Death in NSO security paper (in case of death), or
☐ c. Certified True Copy of the Court's Decision (in case of annulment or presumptive death), or
☐ d. Certificate of Finality or Entry of Judgment (in case of annulment or presumptive death)
☐ e. Certificate of Marriage in NSO security paper (of subsequent marriage).
☐ f. Photocopy of PRC ID

I DO HEREBY CERTIFY that the information and statements in this petition including the documents/ exhibits submitted in support thereof are all true and correct of my own knowledge; and that I am fully aware that any false information or statement in this petition, or in any of the documents/ exhibits shall hold me administratively/ criminally and / or civilly liable.

Documentary Stamp

(Signature of Petitioner over Printed Name)

Telephone /Cell phone Number

SUBSCRIBED and SWORN to before me this _____ day of _____ 20____ at _____, petitioner exhibiting to me his / her Community Tax Certificate No. _____ issued at _____ on _____.

Notary Public

I. B. P. No. _____

P. T. R. No. _____

Doc. No. _____
Page No. _____
BookNo. _____
Series of 20 _____

| | |
|---|--|
| VERIFICATION DO NOT FILL THIS PORTION | |
| 1. REGISTRATION DIVISION (Window 27) | 2. RECORDS SECTION (Window H) |
| Registered Name: | Name in the Master List / Resolution |
| Profession: | Exam Taken/ Date/ Rating |
| Date of Birth: | Date of Birth: Verified by: |
| Registration No.: Registration Date: | 3. Cash Division (payment of Fees) |
| Year of Last Payment: | a. Fee: OR No.: _____ Date: _____ Amount: _____ b. Renewal / Dup. ID Fee OR No.: _____ Date: _____ Amount: _____ Payment Received by: _____ |
| Verified and Assessed by: _____ | _____ |
| (Signature over Printed Name) | (Signature over Printed Name) |

PROCEDURES

- 1. Fill out petition form and have it notarized.
- 2. Proceed to Registration Division (WINDOW 27, G/F Main Building for verification of registration.)
- 3. Pay fees at any of the Cashier windows and get the Official Receipt.
- 4. Proceed to Records Section (WINDOW H, G/F Annex Building) for verification of examination records.
- 5. Proceed to the WINDOW M, Customer Service Center for the documentary stamp.
- 6. Submit duly accomplished Petition Form to the REGULATIONS OFFICE, 2ND Floor, Main building together with the official receipt and other required documents/exhibits.

NOTE: Please bring the original NSO Documents for validation.

You may log on to www.prc.gov.ph for the status verification of your petition