



Republic of the Philippines  
Professional Regulation Commission  
Manila

**PROFESSIONAL REGULATORY BOARD FOR PROFESSIONAL TEACHERS**

**PROGRAM OF THE LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS (LEPT)**  
**ON MARCH 19, 2023 (SUNDAY)**

**SUNDAY, MARCH 19, 2023**

**FOR ELEMENTARY TEACHER EXAMINEES ONLY**

7:00 a.m. - 7:45 a.m.	GENERAL INSTRUCTIONS/FILLING OUT OF FORMS	
<b>TIME</b>	<b>SUBJECT</b>	<b>WEIGHT</b>
8:00 a.m. - 10:00 a.m.	GENERAL EDUCATION	40%
11:00 a.m. - 2:00 p.m.	PROFESSIONAL EDUCATION	<u>60%</u>
		100%

**FOR SECONDARY TEACHER EXAMINEES ONLY**

7:00 a.m. - 7:45 a.m.	GENERAL INSTRUCTIONS/FILLING OUT OF FORMS	
<b>TIME</b>	<b>SUBJECT</b>	<b>WEIGHT</b>
8:00 a.m. – 10:00 a.m.	GENERAL EDUCATION	20%
11:00 a.m. – 2:00 p.m.	PROFESSIONAL EDUCATION	40%
3:00 p.m. – 6:30 p.m.	SPECIALIZATION	<u>40%</u>
		100%

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**GENERAL INSTRUCTIONS TO LEPT EXAMINEES**

1. Check or verify your school/building assignments at the PRC official website ([www.prc.gov.ph](http://www.prc.gov.ph)) or through the Notices/ Announcements to be posted at the PRC premises two (2) to three (3) working days before the date of examination.
2. On the day of the examination, report to the school/building assignment not later than 5:30 A.M. Be punctual. **Late examinees will not be admitted.**
3. Examinees are required to wear the following attire on examination day:
  - a. Male examinee - Tucked-in white polo shirt with collar (without any seal, logo, or mark)  
Decent pants or slacks
  - b. Female examinees - Tucked-in white blouse or shirt with collar (without any seal, logo, or mark)  
Decent pants or slacks
4. Examinees must be well-groomed, with hair properly clipped and/or pony tailed.

5. Bring the following on examination day:
  - a. Official Receipt of payment of application for examination
  - b. One (1) piece Long Transparent White Plastic Envelope (for keeping your valuables and other allowed items)
  - c. One (1) piece long size brown envelope
  - d. Two (2) or more Pencils (No. 2)
  - e. Ball pen with **black ink only**.
  - f. Health Forms (Pursuant to Joint Administrative Order No. 01 (s 2021)
  - g. Negative RT-PCR Test Results, if applicable, or Certificate of Quarantine or Certificate or copy of Vaccination Card for fully vaccinated examinees to the proctor on the examination day.
  
6. **Pursuant to Resolution No. 25 (s 2019), “Recommending Modifications to Commission Memorandum Circular no. 19 (s 2008): Updated list of non-programmable calculators allowed to be used in the licensure examinations”**, examinees for the Secondary level, with major in Mathematics, may use calculators during the LEPT, provided, that such calculators have the following features only; addition, subtraction, multiplication, division, trigonometric function, logarithm and  $x^y$ . Only one (1) calculator shall be allowed inside the examination room. All calculators shall be thoroughly inspected by the examination personnel.
  
7. The following are PROHIBITED inside the examination rooms/premises:
  - a. Books, notes, review materials, and other printed materials containing coded data/information/formula;
  - b. **CELLULAR PHONES, EAR PLUGS, TRANSMITTERS, PORTABLE COMPUTERS, SMART WATCHES, BLUETOOTH, AND OTHER ELECTRONIC GADGETS/DEVICES WHICH MAY BE USED FOR COMMUNICATION PURPOSES;**
  - c. **CALCULATORS, regardless of model or unit (For all examinees with majors other than Mathematics);**
  - d. Bags of any kind (ladies’ bag, shoulder bags, attaché case, backpack, etc.);
  - e. Other examination aides not stated in this program.

All personal belongings of the examinees shall be surrendered to the proctor and shall be placed in a secured space within the examination room.

The rules on the conduct of bodily search, inspection of personal belongings of the examinees, and the seizure/confiscation of prohibited items during the licensure exam (Annex A of PRC Memorandum Order No. 57, s. 2020) shall be strictly observed.

8. Per Joint Administrative Order No. 01 (s 2021),<sup>1</sup> the following Health Standards for Examinees and PRC Examination personnel shall be observed.
  - 8.1 All examinees and examination personnel shall enforce the following precautionary measures among themselves:
    - 8.1.1 Observe physical distancing of at least two (2) meters between examinees. Examinees shall be restricted to their assigned seat;
    - 8.1.2 Wear face mask (at least 3-ply surgical mask, preferably N95 mask) and face shield<sup>2</sup> at all times;
    - 8.1.3 Bring 70% ethyl alcohol for hand disinfection;
    - 8.1.4 Wear latex gloves for exam personnel handling the test questionnaires;
    - 8.1.5 Avoid close contacts like “beso-beso”, hugging, handshake, and directly touching other persons;
    - 8.1.6 Avoid touching one’s eyes, nose, and mouth;
    - 8.1.7 When sneezing and/or coughing, facial tissues must be used to wipe the nose and mouth areas. Dispose of used facial tissues properly; and
    - 8.1.8 Avoid spitting in public, on floors, and along corridors.
  
  - 8.2 Examinee shall submit the duly accomplished Informed Consent (Annex “A”) and Health Declaration (Annex “B”) forms with the Notice of Admission (NOA) and the negative RTPCR test result/Quarantine Certificate or copy of the Complete Vaccination Card to the proctor on the examination day.

Informed Consent and Health Declaration Forms can be downloaded from the PRC official website ([www.prc.gov.ph](http://www.prc.gov.ph));

<sup>1</sup> PRC, DOH and PNP JAO, entitled “Revised Standard Guidelines on the Strict Observance of Health Protocols in the Conduct of Licensure Examinations during Public Health Emergency and/or Pandemic”

<sup>2</sup> Because the exam room is an enclosed area for approx. 8 hours, it is highly advisable for the examinees to wear their face shields at all times.

- 8.3 Examinees and examination personnel shall bring their own meals (pre-packed meal/snack and drink) to be eaten during breaks, on their assigned seats. Face masks and face shields will only be removed when taking meals or drinks.
- 8.4 Windows will be opened to improve ventilation during breaks.
- 8.5 Examinees shall bring their own pens, pencils, and erasers. Borrowing from a seatmate is strictly not allowed.
- 8.6 Talking and loitering are prohibited in the hallways or in the examination room.
- 8.7 Physical distancing shall be strictly observed in the queuing of the examinees entering the testing venues;
- 8.8 All examinees and examination personnel shall undergo temperature scanning:
- 8.8.1 Only examinees with a temperature of less than or equal to 37.5 degrees Celsius (37.5°C) shall be allowed to enter the testing venue;
- 8.8.2 Examinee with a temperature of more than 37.5 degrees Celsius (37.5°C) shall be referred to the Building Supervisor, who shall refer the concerned examinee to onsite medical doctor/personnel for assessment. The examinee will not be allowed to take the rest of the examination.
- 8.9 Examinees shall proceed immediately to their designated examination rooms after the thermal scanning/screening.
- 8.10 During the examination proper, the following shall be strictly observed:
- 8.10.1 Watchers/Proctors and examinees shall practice social distancing measures at all times within the examination rooms, particularly when examinees submit their answer sheets and test booklets/questionnaires; only one examinee at a time shall be accommodated;
- 8.10.2 Any examinee who needs to use the restroom shall be accompanied by a room watcher/proctor, always maintaining social distancing measures. Only one examinee at a time shall be allowed to go to the restroom. Proper hand hygiene shall be observed particularly every after use of the restrooms; and
- 8.10.3 Protective facemasks and handkerchiefs/tissue shall be inspected by room watchers/proctors before the start of every subject and, if necessary, during the conduct of examination to ensure that they are not ~~7~~ used to conceal codigos.<sup>2</sup> In compliance with social distancing measures, the inspection shall be done one at a time, while the rest of the examinees are seated. Examinees must show all the angles of their facemasks and handkerchiefs to the room watcher/proctor for inspection, from a distance of at least one (1) meter from the examinee.
9. All examinees shall be required to download and fill-out a Post Examination Health Surveillance Form and submit the same fourteen (14) days after the examination through the designated Regional Offices' email address. The said form can be downloaded from the PRC official website <http://www.prc.gov.ph>.
10. In addition to the above, the examinees are required to submit results of their RT-PCR or Saliva tests from any of the Department of Health (DOH) accredited facilities 3-5 days before the examination date/s, if falling under the groups stated in DOH Memorandum 2020-258A.<sup>3</sup> Only those examinees with negative results shall be allowed to take the examination.

If the examinee does not fall in the groups mentioned in DOH Memorandum 2588-A (s 2020), he/she shall be allowed to take the examination in the absence of RT-PCR test, provided, that he/she must undergo a fourteen (14)-day quarantine period wherein he/she is asymptomatic for at least fourteen (14) days prior to the scheduled examination date/s. Provided further, that he/she has no close contact or exposure to the aforementioned cases. A Certificate of Quarantine or its equivalent signed by any of the following shall be submitted instead:

1. Duly licensed Physician (government or private physician);
2. Municipal Health Officer, Provincial Health Officer or City Health Officer;
3. Barangay Officer visiting the examinee's residence or examination personnel attesting that he/she has been in quarantine for fourteen (14) days.

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<sup>3</sup> Updated Interim Guidelines on Expanded Testing for COVID-19

Examinees coming from other countries are required to quarantine for fourteen (14) days in any government accredited facility and/or provide a negative RT-PCR/ Saliva test result whichever is shorter.

1. Please see this link <https://www.prc.gov.ph/sites/default/files/JAO%20202101%20PRC%20DOH%20PNP.pdf> for detailed information on JAO 01(s 2021).
12. Read carefully and follow the instructions on your Notice of Admission and Examinees Guide.

**NOTE: PERSONAL BELONGINGS BROUGHT BY AN EXAMINEE SHALL BE FOR HIS/HER OWN ACCOUNT. THE PRC WILL NOT BE ANSWERABLE FOR ANY SUCH ITEM OR PERSONAL BELONGING THAT MIGHT BE LOST DURING THE EXAM WITHOUT FAULT OR NEGLIGENCE ON ITS PART.**

Manila, Philippines  
January 2023

**APPROVED:**

  
**ROSITA L. NAVARRO**  
Chairperson

**CERTIFIED CORRECT:**

  
**Atty. Lovelika T. Bautista**  
Chief, PRB Secretariat Division

PRB-PTR/D-SPRB  
RLN/LTB/MADC/gnet  
MADC 